



Senior Research and Data Analyst

Lodestone Logic provides end-to-end solutions that span from business intelligence, strategic planning, project management, branding and communications, to open innovation coaching and consulting. Our clients include non-profit organizations, governments, academic institutions, pharmaceutical companies, and healthcare systems.

<http://www.lodestonelogic.com>

The Senior Research and Data Analyst role will be a contract part-time position. Candidates must be present at the Lodestone Logic offices in Indianapolis, Indiana on Mondays, Tuesdays and Thursdays; otherwise, they may work remotely for the completion of effort and deliverables.

Key Responsibilities

- Oversight and management of a database asset.
- Partner with Project Manager to co-create research project and resources plan.
- Coordinate work plans with Researchers.
- Aggregate, quality check, and import new data into database.
- Continuously evaluate database model, structure, and approach. Validate or propose ideas and suggestions.
- Track data quality measurements; create pro-active plans for improving data quality.
- Map and assess data collection processes and identify opportunities for effort and cost efficiencies.
- Produce standardized and custom analytical reports for customers/clients.
- Respond to adhoc customer/client requests.
- Tracks and reports costs and expenses.

Qualifications

- At least 5 years of professional experiences.
- Must have knowledge and experience in creating and using databases.
- Must have ability to develop and execute structured queries and perform data manipulation and analysis.
- Must have experience with relational databases.
- Must have knowledge of analytical techniques and tools.
- Must have intermediate to advanced skills with Microsoft Word, Excel, and Powerpoint.
- Bachelor's degree is preferred.
- Experience in healthcare, life sciences, and digital health preferred.
- Experiences with Skype, Toggl, Hootsuite, MailChimp, SurveyMonkey, and other business efficiency and social media tools is preferred.



Characteristics of a Lodestone Logic Team Member

Lodestone Logic Team Members are...

- Go-getters
- Professional
- Recognized for their skills and talents
- Responsive
- Accountable
- No drama

Lodestone Logic Team Members...

- Communicate where to refine and improve projects
- Ask questions and know how to do the diligence to find answers
- Love the nuances of details
- Challenge the status quo, and do so with quantitative evidence for why/how things can be different
- Look for solutions versus excuses
- Leverage technology in combination and direct interactions with colleagues/peers to make things happen (and come together)
- Work independently, yet know when to check in for guidance, direction, and moral support

Lodestone Logic Team Members have...

- Track records of success through their own project execution/delivery history
- Computer, internet, mobile phone, and personal work space

To Apply

If you are interested in applying for this position, please send the following information to contact@lodestonelogic.com:

- Name of the Lodestone Logic position in the email subject line
- Your name and link to your LinkedIn profile
- Your contact information